

City Council

Agenda Preview

May 19, 2015

▶ Presentations

- ▶ Item 3: Receive a Presentation from Irvine Ranch Water District for Recycling Water Use at the Lake Forest Sports Park
 - ▶ The WaterReuse Association, in partnership with the Irvine Ranch Water District, will present the California Recycled Water Customer of the Year Award to the City. The award recognizes the City as a recycled water user that has advanced the acceptance of water reuse through unique applications of recycled water at the Lake Forest Sports Park. The Sports Park incorporated the first dual-plumbed buildings in the City that utilize recycled water for flushing toilets and urinals. In addition, the landscape areas use recycled water resulting in a combined savings of 40 million gallons of drinking water each year.
- ▶ Item 4: Proclamation Designating May 25, 2015 to September 7, 2015 as “Drowning Prevention Awareness Season”
- ▶ Item 5: Recognition of Assistant City Manager David Belmer for his Nine Years of City Service
 - ▶ City Council will recognize David Belmer, Assistant City Manager/Director of Economic Development and Deputy Executive Director of the then Lake Forest Redevelopment Agency for his nine years of City service. David will be joining the City of Anaheim as its new Planning Director. With David’s expertise, the City advanced the successful revitalization of the El Toro Road commercial district and expanded its Economic Development department to support new and developing businesses. Under David’s leadership, initiatives such as “Shop and Dine Lake Forest” and a revitalized relationship with the Lake Forest Chamber of Commerce have thrived. David also served an integral role in the implementation of the Opportunities Study Area.

▶ Consent Calendar

- ▶ Item 6: Certification of Warrant Register
 - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$553,082 for the time period reviewed.
- ▶ Item 7: Waive Reading of Ordinances and Resolutions
 - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ Item 8: Minutes of the Special Joint Workshop of the City Council and the Planning and Parks and Recreation Commissions Held on March 31, 2015 and the Regular Meetings of the City Council Held on March 17 and March 21, 2015
- ▶ Item 9: Minutes of the Regular Council Meeting Held on March 3, 2015

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▶ Consent (continued)

- ▶ Item 10: Adoption of Ordinances Relating to Parkside at Baker Ranch
 - ▶ City Council may adopt three ordinances: (1) Ordinance No. 272 approving the adoption of a Development Agreement between the City of Lake Forest and Baker Ranch Properties for certain real property located within the City; (2) Ordinance No. 273 amending the City's General Plan allowing for residential uses and public facilities on the subject property; and (3) Ordinance No. 274 amending the City's Zoning Map on the property to allow for residential uses and public facilities.
- ▶ Item 11: April Treasurer's Report
 - ▶ The April 2015 Treasurer's Report provides information on the City's investment portfolio. All investments are in compliance with the City's Investment Policy.
- ▶ Item 12: Award of Contract for Park Restroom Janitorial Services
 - ▶ City Council may award a three-year contract to Xanadu Service System to provide park restroom janitorial services at 12 City park restrooms, excluding the Lake Forest Sports Park, which is maintained under a separate contract. The contract amount is \$114,561.
- ▶ Item 13: Award of Contract for Fleet Maintenance Services
 - ▶ City Council may award a three-year contract to L&M Automotive Service Center for fleet maintenance services. The City's vehicle fleet consists of 15 vehicles: 10 pickup trucks, 1 passenger van, 2 sport utility vehicles, and 2 electric carts (located at the Lake Forest Sports Park). The proposed contract amount, \$50,122, is based on time and materials costs that the City has historically incurred for maintenance services for all its vehicles.
- ▶ Item 14: Construction Contract Award for Saddleback Ranch Road Street Improvement Project
 - ▶ City Council may approve a \$1,080,481 construction contract to Hillcrest Contracting for the Saddleback Ranch Road Street Improvement Project. Based on feedback from several community workshops, the project would improve sight distance and safety, as well as slow traffic through the construction of raised center medians and bulb-outs at intersections. In addition, the project would make signal improvements and improve access to Portola Hills Elementary School. The project is expected to begin June 2015.

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▶ Consent (continued)

- ▶ Item 15: First Amendment to the Contract with Superior Property Services for Graffiti Removal and Steam Cleaning Services
 - ▶ City Council may extend the contract term with Superior Property Services for an additional year to continue on-call graffiti removal and monthly steam cleaning of City-owned facilities. The contractor also works with the Orange County Sheriff's Department to catalogue incidents of graffiti in the Tracking and Automated Graffiti Reporting System. With over 800 calls a year for graffiti removal, it is important to ensure timely maintenance of these facilities to help preserve community aesthetics. The contract amount is \$296,941.
- ▶ Item 16: Contractual Services Agreement with the Lake Forest Chamber of Commerce
 - ▶ City Council will consider approving an agreement in the amount of \$15,000 with the Lake Forest Chamber of Commerce for business development and attraction services. The Council will also review the business proposal which outlines the Chamber's goals and initiatives for FY 2015-16, which includes business education and training programs, a Secrets and Strategies to Business Success Seminar, State of the City/Meet the Mayor, New Business Reception, and a Lake Forest Job Fair.
- ▶ Item 17: Approval of Final Tract Map No. 17821
 - ▶ Approval of Tract Map 17821 would allow Portola Center (i.e. Baldwin Companies) to obtain financing to develop or convey any of the numbered lots to other developers except Lot 1, which is a site for a future 5-acre community park. The Portola Center project, located at the intersection of Glenn Ranch Road and Saddleback Ranch Road, would consist of up to 930 residential units, 10,000 square feet of commercial development, and trail connections to Whiting Ranch Regional Park.
- ▶ Item 18: Fourth Amendment to Agreement with AndersonPenna for General Engineering Services
 - ▶ City Council will consider extending the contract with AndersonPenna for an additional year to continue to provide professional engineering and inspection services. The firm would provide timely plan checks of development plans and construction inspections for Baker Ranch and Portola Center among other Opportunities Study projects. The amendment would also increase compensation by \$821,000 for a total contract amount of \$4,253,000. The entire \$821,000 increase is fully reimbursable from the developer and encroachment permit deposits and fees.

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▶ **Consent (continued)**

- ▶ **Item 19: Award of Contract for Street Sweeping Services**
 - ▶ City Council may award a three-year contract to Athens Services for weekly street and park parking lot sweeping services beginning July 1, 2015. The City's street sweeping program mitigates debris from entering the storm drains while maintaining the cleanliness of City streets and parks. The contract amount is \$951,481.

▶ **Discussion**

- ▶ **Item 20: Establishment of Permit Parking Restrictions on Avalon, Nolan, Larkin, and Oswego Streets**
 - ▶ Based upon the criteria in the City's Parking Policy, the City Council will consider establishing parking restrictions on Avalon Street, Nolan Street, Larkin Street, and Oswego Street to begin in July 2015. The parking restriction would alleviate parking concerns from the adjacent multi-family complex.
- ▶ **Item 21: Website Policy**
 - ▶ City Council may approve a Website Policy which includes guidelines related to posting on the website's community calendar to allow a broader category of postings, including community-based events. The policy would also formally document and consolidate existing policies and practices.
- ▶ **Item 22 : Annual Report on Planning Commission and Parks and Recreation Commission Activity**
 - ▶ City Council may discuss a presentation of an annual report from the Commissions as directed by the Council at the Five Year Strategic Plan Workshop on March 31.